



Application deadline: 2025-04-28

Tentative interview date: 2025-05-12

Tentative Start Date: 2025-05-19

Green Ambassador & Data Communication Coordinator

Type of position & Structure depend on the selected candidate:

- 1) Students: Part time internship for the summer semester.
- 2) A recent youth graduate: full-time for one-year.

Mostly in person work

Possibility of renewal in either cases depending on performance.

Hours:

- 1) Summer student internship: 240 hours total. Subject to approval by ITACS or Eco Canada COOP subsidy program.
- 2) Full-time recent youth graduate: 32h/week. Subject to approval by Eco Canada Science Horizon subsidy program.

Workload fluctuates significantly. Tasks and workload will be adjusted accordingly.

Paid biweekly on actual hours done in both cases.

Compensation:

- 1) Summer student internship: \$21/h.
- 2) Full-time recent youth graduate: \$23.5/h.

Reports to: Keroles Riad (CEO & CCO) & Alanna Silver (COO)

Description and Responsibilities:

The responsibilities in this internship are twofold: 1) a green ambassador (GA), and 2) a data communication coordinator.

1) An **enuf** GA is the primary person to be called on to conduct the activities of **enuf** as follows:

- Participate in events by client organizations. The GA will be assigned in teams to events in the area of greater Montreal where food and/or drink is served to help inform the community how to sort their waste properly at waste stations. The GA will:
 - Stand next to waste stations and help participants learn how to sort their waste.
 - Help event organizers by being adaptive and exercising good problem-solving skills to deal with surprises.
 - Possibly deliver untouched surplus food to our community fridges. This may involve driving our company car, or personal car (gas will be reimbursed in this case).
- Participate in events organized by **enuf**:
 - This includes setting up tables, serving food, cleaning up, and educating the Concordia community on waste sorting during events such as Bring Your Own Mug events.



2) An **enuf** data communication coordinator is a person who supports the organization's communication activities for both data and waste sorting best practices by:

- Support the **enuf** data analyst in conducting waste audits. This includes the following tasks:
 - At waste audits, we empty waste bins, and sort, weigh and record their content.
 - Creating engaging figures to communicate waste audit data.
 - Drafting waste audit reports in both English and French.
 - Creating engaging social media posts communicating waste audit data.
 - Updating our website pages related to waste audits with the new data.
- Support the **enuf** data analyst in conducting other data-related activities including:
 - Compile green brigade data, feedback and recommendations, and create reports in both French and English for major events (e.g. festivals, hockey games).
 - Compile and analyze waste stream data from client waste management invoices for clients:
 - Create engaging social media content communicating the compiled data.
 - Conduct quality control tours.
 - Create and participate in instagram stories and short videos communicating findings from quality control tours.
- Lead, design, deliver and coordinate waste sorting class presentations and workshops.
- Create a social media calendar communicating both the data analysis, as well as well-researched infographics for waste reduction and sorting. This involves researching, designing and scheduling engaging social media posts for various **enuf** accounts.

Important flags:

- Green brigade work involves standing throughout long shifts that can take place during atypical hours (evenings, weekends, early mornings, etc).
- Some of the events we go to (e.g. festivals) are outside and involve unpredictable weather.
- Only staff who do more than 65% of their hours as green brigades will be considered for renewal.
- Interns are required to provide at least 3 half days a week where they can be directly assigned brigade shifts (one week notice).
- Full-time staff are required to provide at least 4 full days a week where they can be directly assigned brigade shifts (one week notice).





Essential Requirements:

- Fluency in English and French.
- Must be either a Canadian citizen or a permanent resident.
- Full-time: Must be a recent graduate youth (under 30 years old).
- Internship: Must be enrolled at a University during the summer semester.
- Valid driver's license.
- **Extremely organized with a strong attention to details.**
- Graphic & web design experience (incl. Canva, and Word Press) for data visualization work.
- Customer service experience.
- Physically comfortable with standing for long periods of time.
- Comfort with being publicly visible (e.g. in our social media and picture campaigns).

Assets:

- Multilingual (beyond the required English and French).
- Knowledge of waste management and the composting processes.
- Has the appropriate equipment and software for photography, videography and editing.
- Experience with creating social media reels.
- Programming experience.

enuf is committed to fostering an inclusive, equitable, and accessible workplace where all team members are valued, respected, and supported.

enuf welcomes and encourages applications from all qualified individuals, regardless of race, ethnicity, colour, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, or any other characteristic protected by law.

enuf encourages a four-day work week. In our context, means that no one will be asked to work or be given shifts that exceed 32h within a 7 day period. In some cases, the 32 hours may be spread over more than 4 days within a week in our atypical hours context.

Please apply via this form (<https://forms.gle/fPTdsBMx1p3VKScv8>), where you will be asked to upload a CV and a cover letter. Following the interviews, the most promising candidates will be asked to participate in a driving test so that we are able to make a final selection.

Important notes:

- All applicants must review general information applicable to everyone working at **enuf** available on our careers page: enufCanada.ca/Careers.
- Due to the high volume of applications, only selected candidates will be contacted.

